

**MINUTES OF THE
BOARD OF DIRECTORS MEETING**

Metropolitan Detroit Chapter of the Construction Specifications Institute

A regular meeting of the Board of Directors of the above corporation was held on October 10, 2006 at 3:30 p.m. – Lawrence Tech University, 10 Mile Rd., Southfield, MI

The purpose of the meeting: **Regular** monthly meeting.

I. QUORUM. A quorum was declared present based on the presence of the following Directors:
David Paterson, President, Robin Rund, VP Prof., Jerry Marquette, VP Ind.,
Kay Kocis, Secretary, David Oglesby, Treasurer, David Jenosky, Dan Saltsman
Tim Ford

3:45 p.m. Meeting called to order by David Paterson. Mail distributed by Kay Kocis. CAM Board Member ballot reviewed, votes submitted and mailed.

II. PEOPLE/COMMITTEES

- Vacant Board Positions – nominated and voted in: Professional members: Bruce Comstock and Brian Tognetti
- Programs Committee Chairman – nominated and voted in: Vic West.
Committee to meet quarterly, beginning the first week of November, Robin Rund will fax the preliminary forthcoming scheduled speakers/events currently lined up.
- David Oglesby discusses and updates the Board that all mailing costs incurred by Tony Wolf for mailings will be reimbursed, and advises that Tony has submitted his invoice for the first 3 months of service.
- Jerry Marquette reviews the report statistics/results on the Educational Certification Exams recently held in March of 2006. It is also noted that the Board should be in consideration of recruiting a candidate for the replacement of the Chairman of the Certification Committee as Jerry will be moving into the Presidency for the next term and will be unable to serve both positions.

III. UPCOMING EVENTS

- November meeting venue is discussed. Possibly ACI or Fireside Chat (State of the Union for CSI Address)--- Robin Rund will investigate the possibilities and advise via email.
- David Oglesby discusses the ESD Calendar, and CSI website postings for events. Upcoming program information should be reported regularly to Bill Rockershausen, Vic West, and Tony Wolf.
- Statewide Meeting is to take place in conjunction with the Regional Conference in 2007. Jerry Reed has advised the latest status is that a contract is forthcoming from the Marriott, plans are on schedule and status quo.

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IV. REPORTS

- Board Meeting Minutes prepared and distributed by Kay Kocis. David Jenosky moves the minutes be passed as amended, motion seconded and passed.
- David Oglesby confirms that all have received their copy of the Budget and Balance Sheet via email and continues to elaborate on the details listed out in each report. Assets have been steady over the past 2 months. Room in the budget for Honorarium gifts to our guest speakers was discussed. David Oglesby suggested that the budget be revisited in January with more specific information outlined.
- David Oglesby reviews the standing \$1900 tax penalty our chapter is facing due to late filing in 2005 due to Stan Martin's death. Our CPA is currently fighting the charges.
- David Paterson advises that our chapter rec'd a check from Institute for 3K for the upcoming expenses of the Regional Conference.

V. OLD BUSINESS/NEW BUSINESS

- David Paterson discussed the idea of acknowledging our guest speakers with Honorarium gifts – not necessarily monetary in value. Promotional, practical and useful gifts should be considered. Perhaps monetary gifts would be appropriate for those individuals devoting their time and effort outside the construction industry to inform and instruct our members. Various levels of said honorarium gifts are discussed and decided upon. \$150 cash to non-construction related speakers, and a practical, useful gift with a value of \$50 will be given to those within the construction industry that will be professionally benefiting from the presentation. David Jenosky volunteers to select some gift items to distribute.
- Tim Ford presents the Board with the latest CAM presentation for the Expo promotion to be held in February at Rock Financial. Details of last year's event are reviewed as well as the forthcoming planned events for 2007.

VI. NEXT MEETING. The next meeting of the Board of Directors to be determined and announced.

5:15 p.m. Meeting duly adjourned David Paterson.

Minutes prepared by Kay Kocis.