

**MINUTES OF THE  
BOARD OF DIRECTORS MEETING**

***Metropolitan Detroit Chapter of the Construction Specifications Institute***

A regular meeting of the Board of Directors of the above corporation was held on November 14, 2006 at 3:30 p.m. – Farina’s Banquet Facility, 2485 Coolidge Hwy, MI

The purpose of the meeting: **Regular** monthly meeting.

**I. QUORUM.** A quorum was declared present based on the presence of the following Directors:  
David Paterson, President, Jerry Marquette, 1<sup>st</sup> VP, Robin Rund, VP Prof.,  
Dan Saltsman, VP Ind., Kay Kocis, Secretary, David Oglesby, Treasurer,  
David Jenosky, Vic West, Brian Tognetti

3:35 p.m. Meeting called to order by David Oglesby.

**II. PEOPLE/COMMITTEES**

- Correction/amendment is noted to the previous minutes pertaining to communication responsibilities to Tony Wolf and ESD for website information. Vic West is now the official liaison as our Programs Committee Chairman to convey pertinent information for web posting.
- David Paterson welcomes Brian Tognetti and Bruce Comstock as our newest Board members. Bruce will be also serving as our Technical Committee Chairman.

**III. UPCOMING EVENTS**

- January’s program will include Pat Murphy as our speaker at Farina’s, with an invitation extended to AIA for a joint meeting. Brian Tognetti will ensure the invitation is formally extended with all the pertinent information conveyed. February’s will be held in conjunction with the EXPO at Rock Financial. March will not work as a joint meeting with ASHRAE as previously discussed, but will be held at Farina’s with Jim Newman speaking on the topic of the New ASHRAE standards. April and May’s venues will be discussed between David Oglesby and Rich Schneider.
- State wide meeting to be held in conjunction with the Regional Conference. It is suggested that the Grand Rapids and/or Lansing chapters take on the responsibility of the agenda as the Detroit chapter will be organizing the dinner and room reservations. David Paterson will report the status of plans to the Board in December.

**IV. REPORTS**

- Board Meeting Minutes prepared and distributed by Kay Kocis. Passed as amended.
- David Oglesby advises that our CD has matured and was rolled into our checking account. He is investigating options for reinvestment that will yield the highest return, mostly seeking the best short term certificate.

**Continued.....**

## **V. OLD BUSINESS**

- David Oglesby agrees to contact and communicate further with Tom Krynski regarding the Officers & Directors Insurance. He advises the Board that he has spoken directly with our insurance carrier and it is confirmed that no policy is in place, only quotes have been solicited. He will further gather information and keep the Board updated.
- Kay Kocis and David Jenosky suggest that we hold another New Member Orientation with the January meeting. All present Board members agree. Kay and Dave will organize and prepare the proper invitations and information to be distributed.

## **VI. NEW BUSINESS**

- David Paterson discusses Awards and nominees that are coming due. Nominees for Fellowship are due December 15<sup>th</sup>. The Fellowship nominee forms are extensive and very time consuming, therefore our chapter will not likely have a nominee for this award at this time. It is noted that Jack Garnett and Bill Love are our Chapter's Awards Committee members. David Paterson requests that David Oglesby contact them to organize a meeting to compile our nominations, and more specifically, our nomination for the next Outstanding Chapter Award.
- David Oglesby reviews the new form that our chapter will extend to all upcoming speakers. The speaker will complete the form and it can be reviewed by the Board.
- David Oglesby discusses the current state of our Bylaws. He proposes that we form a group of Board members willing to contribute some time to review what is currently written as the Institutes model vs. what our chapters' states. He proposes that we make some minor revisions with no changes on operations fundamentally. Jerry Marquette, Robin Rund and David Jenosky agree to be involved in the process.

**VII. NEXT MEETING.** The next meeting of the Board of Directors will be held as a luncheon in December. David Paterson will determine location and date and advise the Board.

Minutes prepared by Kay Kocis.