

MINUTES OF THE BOARD OF DIRECTORS MEETING

Metropolitan Detroit Chapter of the Construction Specifications Institute

A regular meeting of the Board of Directors of the above corporation was held on January 9, 2007 at 3:30 p.m. – Farina’s Banquet Facility, 2485 Coolidge Hwy, Berkley, MI

The purpose of the meeting: **Regular** monthly meeting.

I. QUORUM. A quorum was declared present based on the presence of the following Directors:
Jerry Marquette, 1st VP, Robin Rund, VP Prof., Dan Saltsman, VP Ind.,
Kay Kocis, Secretary, David Oglesby, Treasurer, David Jenosky,
Vic West

3:40 p.m. Meeting called to order by Jerry Marquette.

II. PEOPLE/COMMITTEES

- David Oglesby discusses Core Committees and their corresponding assigned board member. The chairman of each of these committees is to report to that board member regularly relative to the latest status of their committee. The board member in turn can bring any issues or concerns to the entire board when necessary. David O. will confirm the official listing of these assignments with David P. after the election and advise.
- Jerry Marquette is currently our chapter’s CDT Instructor; as he prepares to move into presidency for the next term, a replacement for some of his duties as Certification Chairman should be considered. Robin Rund discusses some of these responsibilities and views them as an opportunity he may be interested in; will be further thought out and discussed at a later date.

III. UPCOMING EVENTS

- Robin Rund reports that everything is set and on schedule for Imagineers, Saturday, January 20th at Summit Mall.
- CAM/Expo, February 7-9 at Novi Expo Center. Robin Speer has advised via email that there are still open booth time/duty slots at the CSI exhibit for volunteers. David Oglesby reviews some of the specific information he has obtained regarding a new booth display, he has given the information to Robin Speer for her decision.
- Date and time for February board meeting is discussed. It is suggested that the board meeting be held another date due to Expo. Tuesday, Feb. 13th is set tentatively; Jerry Marquette will confirm this with David Paterson and advise.
- New Member Orientation is set for this month and again in March at Farina’s. Kay Kocis and Dave Jenosky advise that membership is currently on an upward trend, currently approximately 193 members, as opposed to approx. 181 a year ago. It is suggested that the Membership Committee offer a coupon for a free badge to each new member at orientation, it can be redeemed at the next meeting they attend. All present board members agree.
- Vic West advises that he was planning a Program Committee meeting near the end of January and may delay it until February or March. He would like to firm the venue for the 07/08 term and will advise the committee/board members involved as soon as a date is solidified.

IV. REPORTS

- Board Meeting Minutes prepared and distributed by Kay Kocis. David Oglesby moves the minutes be passed as presented, motion seconded and passed.
- David Oglesby advised that the Budget and Balance Sheet has had very minimal changes since December. He reports that our accountant has been successful in getting our chapter released of the previous tax penalty. He is also still working diligently to obtain a new CD; he will keep the board posted.

V. NEW BUSINESS

- David Oglesby notifies the board that February 1st notes the date that ‘chapter dues increase’ request form is due to Institute. Discussions ensue pertaining to the possibility of raising our chapters’ dues. Our chapters’ dues were increased substantially 3 years ago. The membership count suffered immediately thereafter as a result. David O. suggests that small incremental increases each year would be much more acceptable. Our Bylaws indicate that we review it annually and decide what is best for our chapter. David Oglesby motions that a \$5.00 increase on General Membership, \$3.00 for Intermediate, NO increases for Retiree or Students and NO Initiation fees to apply. Motioned seconded, passed unanimously.
- Robin Rund discusses the recent proposed changes and elections at Institute level. He suggested that we try to formulate a plan to advise and provide our chapter’s membership with guidance as to the specific ideals behind these proposals and why their vote is important to keep them informed and active in the voting process. Perhaps an email blast with a brief explanation composed by our chapter would work; within the email could be a link where the member could enter into the site to cast their vote. Jerry Marquette will further discuss this with David Paterson.

VI. NEXT MEETING. The next meeting of the Board of Directors will confirmed at a later date and announced.

5:35 p.m. Meeting duly adjourned by Jerry Marquette.

Minutes prepared by Kay Kocis.